

CCCM

Certificate Course in Cyber cafe Management

DURATION: 6 MONTH

Eligibility : 10th

Code No. : DIG-R-860320

- Computer Fundamentals & O.S
- MS-Office (MS-Word, MS-Excel, MS-Power Point)
- Basic Internet Concept
- Software Installation (Adobe Reader, Java, Flash Player)
- Online Form Fill up
- Rail, Flight, Bus Ticket Booking
- Hotel Booking
- Mobile Recharge
- Online Passport Applicant
- Photoshop
- Scanning & Printing
- Windows Operating (File Folder, Drive Handling, CD & DVD Write, Pen Drive & Memory Card use)